

# Tuesday Farmers' Market (TFM)

## 2024 APPLICATION

### June 11 - October 1, 3:00 - 6:00 pm

Frontier Mall Parking Lot  
1400 Dell Range Blvd, Cheyenne, WY

#### Market use only

Date received \_\_\_\_/\_\_\_\_/\_\_\_\_ Paid: Cash\_\_\_\_ Check\_\_\_\_

Type of Business: Meat - Veggies - Pkgd food - Non food

Farm / business name: \_\_\_\_\_

Owner's name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Web site: \_\_\_\_\_

Telephone Business: \_\_\_\_\_ Cell: \_\_\_\_\_

#### Please mark dates you plan on attending.

June 11 - June 18 - June 25 - July 2 - July 9 - July 16 - July 23 - July 30 - Aug 6 - Aug 13 - Aug 20 - Aug 27 -  
Sept 3 - Sept 10 - Sept 17 - Sept 24 - Oct 1

#### Please list in detail the items that you plan to sell.

ANY items not grown/made by you must be listed here with the name and address of the producer. ONLY locally-produced food items that you purchase directly from the producer will be considered for re-sale. The market will notify you if your resale items are approved for sale. No resale craft items will be allowed. Items can be added throughout the market season but must be approved by the board before being sold. Anything not on this application will not be allowed to be sold at the market. No multi-level marketing businesses please.

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#### Booth spaces will accommodate ONE 10x10 canopy and ONE standard passenger vehicle.

If you need additional space for display or larger vehicles indicate that here. Spaces will be assigned this year. If you or your product need any concessions please make a request here. Requests will be granted according to space restrictions and on a first come first serve basis. Electricity and trash service are not provided.

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#### The Market Manager will be your contact if you are unable to attend the market.

Please contact them at [MarketManager@Tuesdaymarket.org](mailto:MarketManager@Tuesdaymarket.org). Check in with the market manager at the beginning of each market. Vendors should be set up and ready for the market 15 minutes before opening and should not start taking down until 6:00pm.

**An application fee of \$40 is required for all applications. The application fee is non refundable.**

Vendors may not attend the market until notification is given by the market that the application is accepted. New vendors will be notified if the application is approved, put on a waiting list, or denied. Returning vendors will be approved with the 2024 application being submitted to the market manager.

All vendors must have appropriate licenses and permits and submit them to the market manager before setting up the vendor's booth for the first time. It is the vendor's responsibility to collect and submit state sales taxes as appropriate.

**Vegetables, Fruits, and Food Freedom Act:** Food wagon license from the City of Cheyenne

**Commercial Foods:** Sales tax license from the WY Dept of Revenue, Food wagon license from the City of Cheyenne, produced in appropriately licensed kitchen

**Crafts:** Sales tax license from the WY Dept of Revenue

**Plants:** Nursery salesman from the WY Dept of Agriculture, sales tax license for the WY Dept of Revenue

**Vendors will pay a market fee of 7% of honest gross sales each time they attend the market.**

Payment will be collected at the end of each market. Any violation of this payment will result in removal from the market.

**We live in Wyoming, every tent or umbrella is to be weighted with at least 40 lbs on each leg.**

Wind is seemingly a constant in Cheyenne so please be aware of this and take caution on windy days.

I allow TFM to use my business information to help promote and advertise the market at no additional cost to me. Information which may be used: Farm/business name and owners name, products sold, farm/business website, e-mail address, and phone. Food sold at the market must be grown or produced by the seller or a member of the vendor's organization. The Board may grant a special exemption, in writing, to resell foods that have been purchased directly from another local grower or producer (receipts may be required). All non-food items sold at market must be produced by the seller. No resell craft items will be permitted for sale at market. The Market Manager may demand to see proof of origin for any questionable products. The Tuesday Farmers' Market has the right to refuse the marketing of any produce or products, and the right to reject any vendor.

**RELEASE:** I hereby release and forever discharge the Wyoming Fresh Market(TFM), its employees, the Market Board of Directors,any assistants to the Market Board of Directors, Frontier Mall Associates Limited Partnership, and its employees from any responsibility, personal liability, claims, loss or damage arising out of, or in conjunction with my participation in the TFM, regardless of the cause. The Wyoming Fresh Market(TFM), its employees, the Market Board of Directors, any assistants to the Market Board of Directors, Frontier Mall Associates Limited Partnership, its employees, shall be held harmless from and against any and all liabilities, suits, claims, damages, injuries and actions, the costs and expenses of any kind or nature of anyone whatsoever relating to premises due to or arising out of any act, negligence, or neglect of the vendor, or any of their guests. Vendors assume all liability for vendor property and merchandise. By signing this application form the applicant agrees to abide by all policies and rules set forth in this application and in the 2024 TFM Rules. Violations may result in immediate expulsion from the market. If you have read and agree to abide by all rules and regulations please sign below.

**Send completed application and fee to the Market Manager:**

Shannon Myers 3015 Whitney Rd Cheyenne WY 82001 [MarketManager@TuesdayMarket.org](mailto:MarketManager@TuesdayMarket.org)

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_